

## 2010 Diploma and Degree Students

### ★★ International Student Application Form ★★

- **Please send all application forms to** Auckland Administration Centre, 98 Carlton Gore Road, Newmarket, Auckland, New Zealand
- **Please note** – we require ALL information and documentation as advised for ALL students
- **Please answer every question under each heading**

#### A. Personal Details

Surname/Family name

First name/s

Preferred name

Gender

Male

Female

Date of Birth

Day/Month/Year

/ /

**NZCM number** Office use only

**NSI number** Office use only

Current Postal Address

New Zealand Address

Phone

NZ Home

Mobile

Accommodation Type in NZ (house/apartment/hostel etc)

Email

Emergency Contact

Name  
Email

Phone

Citizenship (as on passport)

#### B. Academic and Vocational Information

Will this be the first year you have enrolled in a Tertiary Institution?

Yes  No

If NO then what was your first year of tertiary study?

Y Y Y Y

In which country do you intend to work as a massage therapist?

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How did you hear about the College?

Family/Friends

Website/Internet

International Agency

Other

### C. Health: The information you supply is confidential

**Do you live with the effects of significant injury, long-term illness or disability?**  Yes  No

If yes, please specify \_\_\_\_\_

**Are you presently under the care of a physician, therapist or on medications of any kind?**  Yes  No

If yes, please specify \_\_\_\_\_

**Health Declaration:** I declare that to the best of my knowledge I have no communicable diseases (e.g. HIV, Hepatitis) or physical or psychological impairments that will affect my ability to undertake study and/or **give and receive** massage safely.

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

**PLEASE NOTE:** If this declaration is not signed you will be contacted by the Student Liaison Manager for further information on your condition.

### D. Language/Learning The information you supply is confidential

**Do you have any language/learning difficulties?** E.g. reading, writing, dyslexia  Yes  No

If yes, please specify \_\_\_\_\_

**Is English your second language?**  Yes  No

If yes, please supply evidence of English language oral and written competency to Academic IELTS level 6/7 or equivalent

### E. Insurance

**Medical and Travel Insurance is compulsory for all international students studying in New Zealand. Please provide details below.**

**What is the name and address of your insurer(s)?**

Medical \_\_\_\_\_

Travel \_\_\_\_\_

Expiry date of insurance \_\_\_\_\_

### F. Course Enrolment

Choose your course/s from page 3.

All applicants please read the Fees/General Information section on page 3 and ensure you sign and date the declaration on page 5.

Interviews will be conducted as soon as possible once we have received all required documentation. You will be contacted to arrange a time.

### G. Study Declaration

I declare that I have not studied or applied to study at any other New Zealand Educational Institution, under my current work/holiday Visa.

**Student signature** ..... **Date** .....

*The New Zealand College of Massage has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education.*

*Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education website at <http://www.minedu.govt.nz/goto/international>*

**Choose one study option**

Full time

Part time

**At which campus do you intend to study?**

Auckland

Wellington\*

- Total fees for Diploma in Health Sciences (Therapeutic Massage) \$22,995\*
- Total fees for Diploma in Health Sciences (Reflexology) \$22,995\*
- Total fees for Diploma in Massage and Clinical Sports Therapy \$32,995\*
- Total fees for Bachelor of Health Studies \$47,995\*

\* Plus \$50 non-refundable enrolment fee and additional course costs (approx. \$1500/year)

**IMMIGRATION:** Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at <http://www.immigration.govt.nz>

**ELIGIBILITY FOR HEALTH SERVICES:** Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly-funded health services are available through the Ministry of Health, and can be viewed on their website at <http://www.moh.govt.nz>.

**ACCIDENT INSURANCE:** The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at <http://www.acc.co.nz>.

**MEDICAL AND TRAVEL INSURANCE:** International students must have appropriate and current medical and travel insurance while studying in New Zealand.

Your qualification will start in the week beginning 8 February 2010

Term 1	08/02/10 – 01/04/10	(Easter Weekend – April 2-5)
Term 2	19/04/10 – 02/07/10	(Anzac Day – April 25) (Queen's Birthday – June 7)
Term 3	19/07/10 – 24/09/10	
Term 4	11/10/10 – 11/12/10	(Labour Day – October 25)

Christmas holidays commence 18/12/10. NZCM office will close 22/12/10.

### Please be aware that if you are:

- ◆ Absent for more than 1 day without notification the student will be contacted by phone, email or letter by the Student Liaison.
- ◆ The Student Liaison, if necessary, will arrange support.
- ◆ Once the student's absence exceeds one week, or one short course weekend, without notification, the student will be sent a withdrawal form and notice of imminent notification to immigration of absenteeism.
- ◆ If the student does not immediately make contact with the Student Liaison, NZCM will proceed to withdraw the student from the course and notify immigration of these steps.
- ◆ If this is not returned to the College within a two-week period from the first contact, the student will be automatically withdrawn and NZ Immigration Service notified.
- ◆ You need to allow home study hours to match the hours you spend in class e.g. if a course is 6.5 hours per day you need allow 6.5 hours of home study just for this course.



**Privacy** The NZ College of Massage collects and stores information from this form to comply with the requirements of the Ministry of Education (student statistical returns), New Zealand Qualifications Authority (Record of Learning registration and Unit Standard outcomes), Tertiary Education Commission (funding returns), Industry Training Organisations (funding and academic outcomes), Ministry of Social Development (confirmation of enrolment and academic outcomes), Inland Revenue Department (student loan interest rebate), Department of Immigration (if you are not a New Zealand citizen or permanent resident) and Agencies who support particular students through scholarships and prizes, payment of fees or other awards (if you are a recipient of one of these awards). The information is also used to select students for qualifications, to manage internal administrative processes, and for internal reporting. Information about students may be supplied to, and sought from, other educational institutions for the purpose of verifying academic records. In addition, when required by statute, the Institute releases information to Government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC). In signing this enrolment form you authorise such disclosure on the understanding that the Organisation will observe the general conditions governing the release of information, as set out in the Privacy Act 1993 and the Post-compulsory Unique Identifier Code of Practice. You may see any information held about you and amend any errors in that information. To do so, contact the Registrar.

NB: The Privacy Act came into force on 1 July 1993 with the stated aim of protecting the privacy of natural persons. It requires the Organisation to collect, hold, handle, use and disclose personal information in accordance with the twelve information privacy principles in the Act. <http://www.privacy.org.nz/people/peotop.html>

**Fee Protection**

Students fees are protected in a Trust Account – held by an Independent Chartered Accountant. The New Zealand College of Massage operates a student fee indemnification policy to protect all students. This means that in the unlikely event of the college going out of business, you are able to retrieve all unused fees.

**Fees**

In signing this enrolment form you undertake to pay all fees as they become due and to meet any late fees and collection charges associated with debt recovery. You also agree to abide by the Colleges policy on withdrawals and refunds as set out in the prospectus.

**Rules**

In signing this enrolment form you undertake to comply with the published rules and policies of the College with regard to attendance, academic progress, standard of dress, health and safety, and behaviour. Please read the general information section of the prospectus.

Academic Requirements:

- Demonstrate competency in all assessment tasks.
- Minimum 80% attendance for all in-class hours. Exceptional circumstances may be negotiated.
- Completion of all assignments and case studies for classes by due date.
- Payment of all tuition and non-tuition fees.

**Declaration**

I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and complete. I agree to abide by the conditions as described above and I consent to the disclosure of personal information as described above. I will make myself familiar with the requirements in regard to student behaviour at NZCM. I will obey the Student Code of Conduct and acknowledge that if I breach this Code I will be subject to penalties imposed according to College Disciplinary Procedures.

Please tick the box to **confirm** you have read and understood all the information on this page

**Student signature:** ..... **Date:** .....

**OFFICE USE ONLY**

Date application received

Office checklist – information received

- Verified proof of name, date of birth and citizenship
- Proof of medical and travel insurance
- Two passport size photos
- Photocopy of highest school qualification plus any other educational achievement/s plus evidence of meeting entry criteria
- I.E.L.T.S (Academic Band 6 for Diploma or Academic Band 7 for Degree)
- A typed C.V. including statement
- One recent character reference
- Full fees paid

All information received and declaration signed? Yes / No

If NO, what is required? .....

Interview: Day ..... Time ..... With .....

Student offered a place in the qualification? Yes / No

College signature ..... Date .....

Designation within college ..... Date confirmation sent .....

Signed acceptance letter received from student on ..... (date)